Whatever your priority—get there faster with priority registration.

Step 1: Participate in Orientation

Step 2: Complete the Assessment Process

Step 3: Develop an Education Plan with Your Counselor or Advisor

My priority is:

“Gaining financial independence through my career.”
—Genesis C.
Radiological Technology

Step: Forward
Achieve your priority.

stepforward.cccco.edu
Brought to you by the California Community Colleges
What is priority registration?

Priority registration allows you to register early, helping you get the courses you need to achieve your goals. To be eligible, you must participate in orientation, complete the assessment process for math and English placement, and develop an Education Plan.

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Step 1: PARTICIPATE IN ORIENTATION

Get connected with your campus.

ORIENTATION allows you to learn about financial aid, registration, tutoring services, important locations on campus, types of degrees, and more, helping you adjust to your new college.

Benefits of orientation

- Explore the different types of degrees and programs available to you.
- Connect with counselors and advisors who can assist with selecting and registering for courses.
- Learn about opportunities to meet other students outside of class, including intramural sports, theatre, and academic clubs.

Know before you go

- Find out whether your college offers orientation online, in person, or both.
- Review current course options and program or degree requirements ahead of time.
- Choose the earliest orientation date available so you can register as soon as possible and have the best selection of courses.

Visit stepforward.cccco.edu for orientation resources on your campus.
Discover your academic skills.

The ASSESSMENT testing process at your college helps you choose courses at the right level for you, making sure you don’t end up with work that is too difficult or taking classes below your skill levels.

Benefits of the assessment process

- Get an accurate picture of your English and math skills.
- Enroll in classes geared to your knowledge level.
- Save time and money by testing into higher level courses.

Tips to prepare

- Take the time to review your skills in English and math, especially if you haven’t taken classes recently. Ask a counselor where to access sample tests and online resources.
- Find out if the assessment will be computer-based or on paper.
- Know the testing rules, including whether the assessment is timed, if calculators are allowed, how to get your results, and retesting policies.
- Get enough sleep and eat a meal or snack before the test. Show up early and allow yourself enough time to complete the assessment without feeling rushed.

Visit stepforward.cccco.edu for details about assessment requirements at your college.

My priority is:

“Helping the voices of others be heard.”

-Jimmy M.
Communications
**Step 3: Develop an Education Plan with Your Counselor or Advisor**

**Benefits of creating an Education Plan**

- Identify and define your academic goals so you can make the most of your time and investment in college.
- Ensure you take the right prerequisites to enroll in the courses you need.
- Determine ahead of time how many units and semesters it will take to reach your priority.

**Things to consider**

- Ask your counselor about the best way to plan courses based on your academic goals, such as transferring to a specific four-year college or completing a certificate program.
- Start planning now, even if you haven’t decided on your ultimate goal. You can always revise your Education Plan later.
- Find out if you will be developing your Education Plan online, with a counselor, or during a group workshop.
- Have your transcripts and scores available from any assessments or standardized tests you have taken, such as the EAP, AP, SAT, or ACT exams.

**Create a path to success.**

An EDUCATION PLAN, which you will develop with a counselor or advisor, helps you identify the courses required to complete your goals and the best order to take them. This process will help you determine the amount of time and money needed to invest in your education and take the most direct route from start to finish.

Visit stepforward.cccco.edu for resources on creating an Education Plan.

My priority is: “Inspiring students to succeed in school.”

—Roshelle C. English
For additional information about priority registration, visit stepforward.cccco.edu.